

01/04/2022

Address and invoicing details for Väre Oy and Väre Salkunhallinta Oy

Address details (as of 1.4.2022)

Street address: Puutarhakatu 11, 70300 Kuopio

Postal address: PL 1, 70301 KUOPIO (all other correspondence except for purchase invoices)

Invoicing details

Purchase invoices should be submitted **in the first instance as online invoices**. More detailed instructions for the submission of invoices follows.

1. Online invoicing addresses

Väre Oy

EDI identifier: 003729236551

Business ID: 2923655-1

VAT number: FI29236551

Väre Salkunhallinta Oy

EDI identifier: 003721160097

Business ID: 2116009-7

VAT number: FI21160097

Operator: Ropo Capital Oy. **Intermediator identifier:** 003714377140.

2. Paper invoices

If e-invoicing is not yet possible, please use the invoicing address for our scanning service as follows:

Väre Oy

003729236551

PL 8081

02066 DOCUSCAN

Väre Salkunhallinta Oy

003721160097

PL 8081

02066 DOCUSCAN

In order for the scanning service to be able to direct the invoice to the correct company, the invoicing address must be printed on the actual invoice as well. Please also note that **no other material except invoices and invoice attachments may be sent to these invoicing addresses.**

3. Foreign suppliers (if sections 1. or 2. are not possible)

Scannable invoices from foreign suppliers must be submitted in PDF format for scanning to the address skannauspalvelu@ropocapital.fi

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The e-invoice title section needs to include the text “INVOICE” and the P.O. Box number, either in Finnish or English as follows: **LASKU, PL 8081 or INVOICE, P.O. Box 8081.**

A single email may contain several PDF files, but a single PDF file may only include a single invoice and its possible attachments. The text in the text section of the email message will be ignored when processing the invoice.

4. Other instructions

In addition to legally required information, all invoices must include the following information:

- client's name
- order or contract number issued in connection with the order
- Väre Oy is a business undertaking construction services in the meaning of § 8 c (1) of the Value Added Tax Act (686/2010), and all invoices submitted to it concerning such construction services must be free of value added tax

Only invoices and their attachments may be sent to the invoicing addresses. Other materials relating to invoices must be submitted via email to ostolaskut@vare.fi. We kindly ask that you also report your sales ledger contact details (email address) to the above address.

Our common payment terms are 30 days net (30d net). Please note these payment terms when invoicing, unless otherwise has been agreed by a separate agreement between us.

Please also note that we pay our due invoices on two days every week, which are Monday and Thursday.

